

School of LLLC Academic Selection Committees

2.1 Duties

The Academic Selection Committee is responsible for the selection of full-time, limited and contingent term academic appointments by recommendation to the dean.

2.2 Membership

2.2.1 SLLLC Academic Selection Committees will consist of

- The dean or delegate
- Two* members of the School, who are in the section that is hiring, elected by the members of the division of the hire. Where there are fewer than two members with expertise in the designated section, preference is given to a member with expertise in a closely related field.
- One* member of the School recommended by the school director to be appointed by the dean
- One member from outside the School (SLLLC), nominated by the Director's Advisory Council (DAC) and recommended to the dean
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- Once established, the committee will, as stipulated in APT 4.3.7 a) iv), establish mechanisms for informed student opinion to be taken into account by the committee
- Where the academic selection process (normally) takes place in a discipline-specific language, particularly French as an official language of Canada, academic faculty with the desired linguistic ability will be given preference.

2.2.2 Continuing, limited-term and contingent term academic staff of the professorial and instructor ranks can nominate committee members, stand for election and serve on the committee, with a majority of the committee members holding continuing appointments (APT 4.3.7.ii)

2.2.3 Committee members will be bound by a confidentiality agreement.

2.2.4 Committee members will define a process that determines candidates' suitability for the position, based on relevant criteria and qualifications. They will read all incoming dossiers, draw up a short-list of candidates, attend public presentations, and solicit written and oral comments from SLLLC members.

2.2.5 SLLLC members not on the committee are encouraged to attend public presentations and provide written or oral input to the committee. This feedback will be taken into account by the Academic Selection Committee.

2.2.6 The composition of the Academic Selection Committee must be gender inclusive and representative.

* SLLLC's governance is bound by APT, by the former guidelines of the Faculty of Humanities and Social Sciences. In the former Humanities three members from within the department/ school are either elected or appointed ("drawn by and from"); in the former Social Sciences, two members are appointed. SLLLC will fuse these two guidelines by proposing two elected and one appointed members.