



School of Languages, Linguistics, Literatures and Cultures
Council Meeting 008
Wednesday, October 25, 2017, 15:00, SB 142

MINUTES

Voting Members

M. Conliffe, Chair	R. Friedman	A. Sharp	Grad Rep Non-Ling: - P. Frey
O. Amedegnato	S. Gbanou	I. Shilova	Grad Rep Linguistics: L. Hracs
M. Asatryan	A. George	D. Skordos	Sessional Rep: #1: P. Peltekov
A. Barber	Y. Kodama	D. Storoshenko	Sessional Rep #2: R. Ayala
N. Bermúdez Barrios	M. Li	J. Süselbeck	Support Staff Rep: F. Gowen
E. Bratishenko	O. Mladenova	A. Wall	Support Staff Rep: M. Lee Chick-Ban
K. Brown	Mary O'Brien	E. Wang	Undergrad Rep #1 : - B. Legese
E. Buonocore	A. Pounder	S. Winters	Undergrad Rep #2: D. Tardecilla
C. Burian	O. Rollin	X. Yang	
S. Carroll	F. Sánchez	Y. Yang	

1. Call to Order

The Chair confirmed quorum, calling the meeting to order at 3:08pm, and acknowledged the peoples of Treaty 7.

2. Approval of Agenda

MOTION That the Agenda for the October 25, 2017 School Council be approved, as amended. Brown /O'Brien **CARRIED**

3. Approval of Meeting Minutes from September 20, 2017

MOTION That the Minutes for the September 20, 2017 School Council be approved. Wall/Barber **CARRIED**

4. Thrive Priority Support Network

The Chair turned the floor over to Shermin Murji, Academic Development Specialist and Thrive Coordinator for *Thrive*, an early alert program, intervening with at-risk students. The program is part of the University's Mental Health strategy. Ms. Murji presented a powerpoint (attached separately).

Some discussion followed around privacy, with several members expressing concern over the process for collecting information and questioning the awareness by students about the collection. Ms. Murji assured members that privacy requirements were being met and that students were informed of the process.

5. Director's Remarks

Budget

Each unit will be cut 2%. Although the U of C did get its grant from the government, tuition was frozen and there was no backfill so the cuts are necessary. Most of the funds will be taken from salary and benefits although full details likely won't be available until late November.

Independent of the cuts, there could be a surplus that comes available as one time money that would have to be spent by March 31, 2018. An assessment of concrete needs in the School (upgrades to offices, labs, replacement of old furniture, etc.) will be undertaken so that we are ready to move quickly should the funds come available.

We have had increases in student numbers:

- 2,342 (106.3% of the target) students in the Faculty of Arts – about 7,130 in the University (103.5%) – perhaps, then, about 33,000 at the University

Although budget and available money are not tied to enrolment/tuition, we still have to accommodate those students

IRNA – Internally restricted net assets (restricted carryover money)

Going forward, funds could be lost if they are not used in the year for which they were allocated (use it or lose it).

Campus strategies

The Indigenous Strategy is moving forward at the Central level and the Faculty will align with that once it is complete.

The Faculty's Internationalization Strategy was passed at the last Faculty Council meeting and is moving forward quickly.

Instructional Plans

The Director and J. Meng have worked on a template for divisional instructional plans, aligning faculty members with the courses that need to be taught in each program. Mapping out the plan will help assess the teaching needs in the future and provide supporting documentation for position requests. Turnaround of 1 month for the submission so members were asked to cooperate with their Division Chairs to meet the deadline.

Certificates

The School is uniquely situated to play a significant role in advancing the University's strategic efforts in Indigenization and internationalization. Since our last Council meeting, we have been approached

- by the School of Education to ask if we might partner with them in the creation of an Indigenous Language specialization.
- by the Faculty of Arts and asked to what extent might the School be prepared to provide the core—that is, three or more courses—for an International certificate.

The Chair indicated his intention to dedicate time at a future meeting for the discussion of these initiatives. For consideration:

- Are we prepared to provide the support for these certificates?
- Might such a commitment spread us too thin and keep us from supporting our programs?
- Might our positioning in supporting the certificates give us an important added heft in making a stronger case for positions?
- If we were to go forward, what model(s) might we have in mind?

Curriculum

The School will undergo a curriculum review in 2019-20. In early November, the Chair will meet with Dawn Johnson and the Taylor Institute to learn more about the expectations for the review in hopes that the School can begin preparing in W18 for this review.

Next meeting

Dean Sigurdson has asked to attend one meeting in each of the departments/schools so he will be joining us on November 29. Members could consider questions and could let the Chair know if there is anything they'd like him to pose to the Dean in advance.

6. Question Period

In response to a question regarding increased student numbers but reduced funding, the Chair explained that the funding model used by the University is such that an increase in student numbers does not equate to an increase in funding.

7. Governance Committee

The Chair invited A. Pounder to speak to the governance document preparation.

The Ad Hoc Committee on School Governance was established in 2016-17 to prepare a governance document. A meeting was held in April to discuss the content of the draft document; all feedback was collected so now the committee needs to meet to discuss potential revisions. The next draft will be brought back to council in hopes that it will be adopted. Members can still provide feedback to their respective representatives or to A. Pounder.

A question was raised as to whether or not the committee's mandate was accomplished and whether or not a second committee needed to be formed, with the possibility of including the Director. Discussion followed. Points included:

- The Director would normally have ex officio status on any committee; debate followed as to whether or not the Director's role needed to be included in the motion.
- The mandate of the original committee, as proposed in 2016, was completed with the document submitted in the spring.
- The composition could remain the same with the exception of adding the Director.
- There needs to be a clearly defined mandate so that it's clear when the work is complete.

Further discussion followed concerning whether or not there would be a vote on sections rather than having a single vote hinge on the entire document. A. Pounder responded that standard practice (Robert's Rules) would be to treat the document by paragraph (opening vote to adopt then proceed, section by section, debating and revising until there is consensus and a complete document ready to be voted on).

MOTION That the Ad Hoc Committee on School Governance (AHCOSG) be reinstated with the mandate to produce a document to bring to council and to remain in function until such time as the document has received final approval. Wall/Carroll **CARRIED**

MOTION That the AHCOSG have the same composition as the first committee except for the addition of the Director as ex officio without voting privileges. Wall/Mladenova **CARRIED**

8. Updates from Divisions, Centres, Grad Program Directors, committees, representatives, and Learning and Services Librarian.

C. Burian: The School curriculum submission is due in December so consultation is underway and a vote on the changes will come forward at the November School council meeting.

S. Winters: A scholarship session was held; hopeful that future sessions will include more LLAC students. The Alberta Conference on Linguistics will be held in Edmonton this weekend. Una Chow will receive the Chancellor's Medal at the upcoming graduation.

L. Hrac: One LING student will present at the conference in Edmonton but more students are participating. Calgary Papers in Linguistics is a journal run by students, hosted through the library website. Members were asked to inform their grad students that this is a good place to submit coursework and research. Papers will be due in early 2018.

M. O'Brien: The new LLAC program is moving ahead, thanks to everyone's help. Paul Frey is the voting representative from the LLAC program to School Council. Supervisors will soon be asked to observe students teaching and to provide feedback. Admission deadline is February 1; members were asked to encourage strong undergraduate students to apply. Revised candidacy guidelines will be coming to council next month.

P. Frey: Vox (LLAC grad student association) is rebuilding; no information is available yet but details will be forthcoming.

B. Legese: There will be an event in December with all the clubs in SLLLC, headed by Verbatim. More information will be forthcoming.

M. Stoeckle: Thanked members for their feedback in relation to the journal cancellations. He has participated in some classes and is happy to do that, even for just 10-15 minutes, to help students learn how to use the library. New audiovisual equipment is expected soon and can be reserved. A new library website to be unveiled in a couple of weeks.

Various events in the School were announced to those present (see email for details).

9. Other Business

No other business was raised.

10. Next Meeting

Wednesday, November 29, 2017. Room: Legacy Suite (Dining Centre)

11. Adjournment

MOTION to adjourn (4:45pm) Barber/Bermúdez-Barrios **CARRIED**