



School of Languages, Linguistics, Literatures and Cultures
Council Meeting 013
Wednesday, April 18, 2018, 15:00, CHE212

MINUTES

Voting Members

M. Conliffe, Chair
O. Amedegnato
M. Asatryan
A. Barber
W. Bennett
M.-A. Bergeron
N. Bermúdez Barrios
E. Bratishenko
K. Brown
E. Buonocore
C. Burian
F. Cadel
W. Cai
S. Carroll
D. Flynn

R. Friedman
S. Gbanou
S. Hoenle
Y. Kodama
M. Li
O. Mladenova
E. Montes Garcés
M. O'Brien
A. Pounder
O. Rollin
A. Sharp
D. Skordos
D. Storoshenko
J. Süselbeck
L. Torres

D. Vijayan
M. Wagner
A. Wall
E. Wang
B. Whaley
S. Winters
LLAC Grad Rep: Paul Frey
LING Grad Rep: L. Hrats
Sessional Rep #1: -
Sessional Rep #2: R. Ayala
Support Staff Rep #1: J. Meng
Support Staff Rep #2: F. Pisicoli
Undergraduate Rep #1 -
Undergraduate Rep #2 -

Observer

F. Gowen

Scribe: K. Guevara

1. Call to Order

The Chair confirmed quorum, calling the meeting to order at 3:06pm and acknowledging the peoples of Treaty 7.

2. Approval of Agenda

MOTION That the Agenda for the April 18, 2018 School Council be approved, as amended (removal of agenda item #4).
Montes Garcés/Barber **CARRIED**

3. Approval of Meeting Minutes from February 28 and March 21, 2018

MOTION That the minutes for the February 28 School Council be approved. Suselbeck/O'Brien **CARRIED**

MOTION That the minutes for the March 21 School Council be approved. Barber/Bergeron **CARRIED**

4. Announcements, Reports

Marc Stoeckle, Learning and Services Librarian for SLLLC, reporting on the following:

- There is a new document management system being brought in so book orders will not go in until the end of May.
- Four audiovisual editing suites are now available for use and may be booked through Marc. The suites will be especially useful for oral history projects.
- An oral history project for the Siksika will get underway this summer with a First Nations student collecting recordings for archival purposes. The project is the result of a research grant secured and undertaken jointly by the School and the Library.

5. Governance Committee

A. Pounder informed members that editorial changes were made but a few other changes were pending as well as the final section of the document.

Section 5.2.2 re: standing committees.

The term of three years was added for the Curriculum Committee Chair.

The section on visiting scholars is a new policy. As it stands, School involvement is not necessarily required. Discussion followed:

- It was clarified that although a PhD is stipulated as a requirement, respected scholars without a PhD could be included, pending authorization by the Division.
- Members were reminded that there are very specific regulations that must be followed when arranging for an international scholar's visit.
- Another category might be "Visiting Indigenous Elder: for which the U of C is developing protocols.

Section 5.3.1.3

- The role of the Director has been clarified in cases where the chair role for a Selection Committee has been delegated.

Section 3.2

There was general agreement with Director's Advisory Committee recommendation that it be specified that Divisions will vote on their own Terms of Reference (TOR) but will share them with the School Council and would have the option to ask School Council to approve them, although that would not be a requirement.

5.2.3

As with section 3.2, the Grad Programs will vote on their TOR and will share them with the Council for information. In the case of LLAC, there are several divisions involved so voting at Council was seen to be a good option.

It was requested that section 4.1.2.4 include the following responsibility of the Director: "The Director should lead negotiations to review and renew international agreements, including with the Cervantes Institute, Perugia, and Bologna."

Preamble

A. Pounder reminded members that the preamble is considered last because it has to fit with the rest of the document.

The committee determined that the following suggestions that came forward should not be included:

- Build wording in for when no policy is in place and needs to be created. Both the Committee and the Division of Linguistics felt that if a policy is needed, it will be created, approved and immediately added to the Governance Document (with no time lapse).
- Mandate or vision do not fall under governance so have not been included.

It was agreed that the following would be added: "The Governance Document will undergo annual review and will be updated as needed."

The Table of Contents item # 5.2.4 does not appear below in the text. A. Pounder indicated she would ensure "to be added" is included next to that line.

On November 29, the following motion was put forward: "That the Governance Document, as presented by the Ad Hoc Committee on Governance, be adopted." Pounder/Winters

MOTION: "That the Governance Document, as presented by the Ad Hoc Committee on Governance, be adopted."

CARRIED

A. Pounder acknowledged the Ad Hoc Committee on Governance: A. Barber, N. Bermúdez Barrios, A. Daniel, F. Gowen, J. Süsselbeck, and S. Winters as well as E. Ritter and E. Lohka who wrote the final two sections. She reminded members that the document is a living one and needs to be used. She commented that the sections on conduct were included on purpose because of the importance to people of respect in the workplace. She noted that implementation cannot be written into the document per se however the principles articulated in the document allow members to hold each other accountable for what has been agreed on together.

The Chair acknowledged A. Pounder along with all those who assisted in the governance document development process.

6. LRC Terms of Reference

MOTION: "That SLLLC adopt the LRC Terms of Reference, as presented." Barber/Skordos

CARRIED

One friendly amendment: Under "Membership in the LRC" : "...is open and automatically extended to..."

7. Lab Director Proposal

D. Flynn explained the context of the proposal, namely the need to identify some separate spaces that will fall under a specific mandate. (for example, S. Winter's phonetics lab). In many cases, equipment is purchased by a faculty member who is then financially responsible for that equipment, its use, repair and replacement. These spaces would be bookable but would allow the Lab Director to oversee the schedule and to ensure that terms are understood (liability etc.).

MOTION: "That SLLLC adopt the Lab Director Proposal, as presented." Winters/Flynn

CARRIED

Discussion:

- It was clarified that the fourth floor is primarily LRC space which is overseen by the LRC and bookable through the SLLLC office.
- The proposal relates primarily to spaces equipped with materials for a specific area of specialization.
- All spaces in the School fall under the Director.
- It would be helpful to have a list in the LRC Annual Report or on the School's webpage that documents the spaces that fall under which rubric (including room numbers) and who is responsible for it.

8. LLAC Terms of Reference

M. O'Brien explained that the LLAC program's TOR were being brought forward to the entire School because the program affects several divisions.

MOTION "That SLLLC adopt the LLAC Program Terms of Reference" Frey/Hracs

Comments and suggestions:

- Under "Responsibilities", change "...reviews supervisory relationships" to "*facilitates* supervisory relationships"
- Add "within the terms of FGS policy"
- There is no guarantee that there will be a rotation in the membership but it is hoped that there would be fair representation. There are three groups that are consistent and two that are fluid (applied linguistics and

transcultural studies). When there is an opening for either of the two fluid areas, there will be a call for names from the School. The original intent for those two groups was to accommodate colleagues who are working in programs that do not have formal graduate programs.

- Update: "Reviews thesis proposals of continuing MA graduate students"
- Concerning clause L assignments, the LLAC TOR state that the Grad Program would make a recommendation then the Division's TOR should state how the Grad Program's recommendation will be handled by the division.
- Last sentence of the document: Change "Up to..." to "Only one member of the GPC..."
- Concern was raised that the last bullet under "Membership" excludes the possibility that a member would speak on behalf of the wishes or ideas of the division they represent however the intention of the proposed wording was to ensure there would be no stacking of the deck for one program. Instead of removing "and not the interests of one particular section or division of the SLLLC," it was agreed that the bullet would read "The School expects that members will represent the LLAC program as a whole while respecting their right to speak on behalf of a particular program when appropriate."

AMENDED MOTION: "That SLLLC adopt the LLAC Terms of Reference, as amended." Carroll/Cai **CARRIED**

9. Other Business

The Chair thanked members for the position proposals that have been submitted and informed members that he intended to raise the School's position needs with the Dean at an upcoming meeting even though there have been no formal calls to date for such requests.

Members were informed that Yu-Kun Yang would be retiring on June 30, 2018 after many years of teaching. It was also noted that Friday would be Emilia Tsyganok's last day in SLLLC.

10. Adjournment

MOTION to adjourn at 4:29pm Barber/Skordos **CARRIED**