INSTRUCTOR’S NAME: Stephen Winters
OFFICE LOCATION: Education (EDC) 259  
OFFICE HOURS: Wednesday 2-3
TELEPHONE NUMBER: 403-220-7230
E-MAIL: swinters@ucalgary.ca

DESCRIPTION
This course continues the introduction to phonetic study that began in linguistics 341.

OBJECTIVES
In this course, students will hone their transcription skills through a small, phonetic field study on an unfamiliar language, develop laboratory skills for the acquisition of experimental phonetic data, acquire in-depth knowledge of the mechanisms involved in the production, perception and acoustics of speech, and become familiar with the primary theories in the field of phonetics.

OUTCOMES
Upon conclusion of the course, students should be prepared to conduct an honors-level research project in phonetics.

DISTRIBUTION OF GRADES

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<td>Homework exercises</td>
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<td>Course Project</td>
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GRADING SCALE

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**RECOMMENDED TEXTS**


**COURSE NOTES**

*Course Web Page:*

http://www.uofclinguistics.org/441/

All lecture notes, handouts and homework exercises—along with updated versions of this syllabus—will be posted to the course website. Please check it on a regular basis if you are interested in having access to these materials. I will also be posting some other materials (primarily lecture notes) to the D2L site for the course.

*Technology Policy*

Unless I specifically tell you to bring a machine to help you with an in-class exercise, I do not allow the use of laptops, cell phones, tablets, or other electronic devices during class. Exceptions will only be made for students with a documented educational or medical need for such devices.

For those students who would like to have a copy of the lecture notes in front of them during lecture, I will post (slightly filtered) notes to D2L and the course website at least 12 hours prior to presenting them in class. I would suggest that you download them before class, print them out, and bring a hard copy to class to write notes on.

After class, I always post a complete copy of the lecture notes that were covered during that day’s lecture to D2L and the course website.

*Grading*

The course grade will be based on your performance on homework exercises, a semester-long course project, a midterm exam and a final exam.

**Homework** will consist primarily of laboratory exercises that are designed to improve your skills in collecting and working with phonetic data. We will go over, in detail, the requisite tools and skills necessary to complete these exercises during the course of the semester. Late homework will only be accepted in cases of documented medical or family emergencies.

**Course Project.** Your primary responsibility in this course will be the execution of a small, phonetic field study involving a native speaker of an unfamiliar language. For this project, you will collect acoustic and articulatory data from your speaker and then analyze it using the tools and principles we have discussed in class in order to better understand the phonetic structure of your consultant's language. You will write up your findings on your consultant's language in a series of short lab reports throughout the semester. More details on this project will be provided in an additional handout that we will go through together on the first day of class. Note: I am happy to entertain alternative ideas for course projects. Please come talk to me as soon as possible if you have an idea for another project that you would like to work on over the course of the semester.
Exams. The mid-term exam will exclusively focus on material covered in the first half of the term, and the final exam will primarily focus on material covered in the second half of the term. Make-up exams will not be given except in the case of dire, documented medical emergencies.

ACADEMIC MISCONDUCT

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:
   a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
   b) parts of the work are taken from another source without reference to the original author;
   c) the whole work (e.g., an essay) is copied from another source, and/or
   d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted. Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student’s work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students’ examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

ACADEMIC ACCOMMODATIONS

The student accommodation policy can be found at: ucalgary.ca/access/accommodations/policy.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities ucalgary.ca/policies/files/policies/student-accommodation-policy.

Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the course instructor.

EMERGENCY EVACUATION ASSEMBLY POINTS

Craigie Hall: Professional Faculties food court (alternate: Education Block food court)
Education Block and Tower: Scurfield Hall atrium (alternate: Professional Faculties food court)
Kinesiology: north courtyard, MacEwan Student Centre (alternate: University Theatres lobby)

For the complete list of assembly points please consult http://www.ucalgary.ca/emergencyplan/assemblypoints
FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES
Have a question, but not sure where to start?
The Arts Students’ Centre is the overall headquarters for undergraduate programs in the Faculty of Arts.
The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students’ Centre is the specific home to:
· Program advising
· Co-op Education Program
· Arts and Science Honours Academy
· Student Help Desk

Location: Social Sciences Room 102
Phone: 403-220-3580
Email: ascarts@ucalgary.ca
Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students’ Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT
Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it.
Please see http://www.ucalgary.ca/secretariat/privacy for complete information on the disclosure of personal records.

SAFEWALK
To request a Safewalk escort anywhere on campus, 24 hours a day and seven days a week, please call 403-220-5333 or use one of the Help Phones.
Web: http://www.ucalgary.ca/security/safewalk

STUDENT UNION INFORMATION
Representatives and contact details: http://www.su.ucalgary.ca/home/contact.html
Student Ombudsman: http://www.su.ucalgary.ca/services/student-services/student-rights.html

WRITING ACROSS THE CURRICULUM
Writing skills should cross all disciplines. Students are expected to do a substantial amount of writing in their courses and, where appropriate, instructors can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Centre in the Effective Writing Office (http://www.efwr.ucalgary.ca/) can be utilized by all undergraduate and graduate students who feel they require further assistance.