COURSE OUTLINE

INSTRUCTOR’S NAME: A. Pounder

OFFICE HOURS: W 13:00-14:00 and by appointment
all one-on-one meetings will take place over Zoom
(https://ucalgary.zoom.us/j/3799681522)

E-MAIL: apounder@ucalgary.ca

TELEPHONE NUMBER: 220-5468

DESCRIPTION
This course is an introduction to word-structure, with emphasis on description, analysis, and argumentation. Students will encounter morphological categories and processes found in languages of the world, further develop problem-solving skills, become aware of some major theoretical issues in the field, and further develop critical skills. Topics covered include Inflection, Word-Formation, and Paradigm Structure.

REQUIRED COURSE MATERIALS

Additional materials will be provided on D2L.

COURSE NOTES
Assignments and examinations: All assignments and examinations are to be submitted on the designated due date (by midnight unless otherwise stated). Late assignments will not be accepted without valid excuse (illness, domestic affliction, birth, marriage). Late assignments will not be accepted after the class handback; alternate arrangements will be made at the instructor’s discretion. If students are prevented from submitting the midterm examination due to a valid excuse, there is no possibility of a late submission; in this case, the final examination will be reweighted.

Note that if the university requires us to move online due to Covid or some other pandemic, we will treat this as a permanent move for the semester in order to have certainty. In that case, a revised syllabus will be issued, and this will contain an adjustment regarding assessments and their weighting.

ASSESSMENT

Assignments (3 @ 8%; 1 @ 6%)  30%
Midterm Examination                   25%
Discussion Board activities             5%
Final Examination                        40%

100%
GRADING SCALE

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<th>Grade</th>
<th>Minimum Percentage</th>
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<tr>
<td>A+</td>
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<td>A</td>
<td>90-94</td>
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<tr>
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INTEGRITY AND CONDUCT
All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: http://www.ucalgary.ca/pubs/calendar/current/k.html).

Academic misconduct
Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.


Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity

INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION
Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the Copyright Act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT
Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see https://www.ucalgary.ca/legalservices/foip for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS
It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf.)
Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

**FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

Have a question, but not sure where to start?
The Arts Students’ Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students’ Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102  
Phone: 403-220-3580  
Email: ascarts@ucalgary.ca  
Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students’ Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

**INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

**SUPPORT AND RESOURCES**

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: https://www.ucalgary.ca/registrar/registration/course-outlines.