



Faculty of Arts

School of Languages, Linguistics, Literatures and Cultures

JPNS 331-02

Intermediate Japanese I

Fall 2018 - Lectures: M/W/F 11:00-11:50 (Location: ST 129)

COURSE OUTLINE

INSTRUCTOR'S NAME: Akiko Sharp					
OFFICE LOCATION: CHC208		OFFICE HOURS: Mon. & Wed. 14:00-15:00, or via e-mail			
TELEPHONE NUMBER: 403-220-5308					
E-MAIL : asharp@ucalgary.ca					
DESCRIPTION					
This course (JPNS 331) is the first semester in Intermediate Japanese (third year) course and is a continuation of Japanese 303. Textbook (An Integrated Approach to Intermediate Japanese) Lesson 1 – 6 will be covered. An intermediate course giving emphasis to both writing and oral skills. Some of the more difficult aspects of modern Japanese grammar will be studied. This course may not be repeated for credit.					
Prerequisites: Japanese 303 or consent of the School					
[Note] All university-level prerequisites for Japanese language courses must be met with a grade of "C-" or better. Students may be required to complete different requirements if the assessment of their language background shows that this is appropriate.					
OBJECTIVES					
JPNS 331 offers practical communication practice to build students' ability to converse and discuss on a wide range of topics. In addition to refining communication skills developed in the beginners' level courses, students will develop all four language skills (speaking, listening, reading and writing) at the intermediate level. Students will also learn higher-level grammatical structures and expressions, and acquire the skills needed to discuss events not only in immediate, familiar situations, but also in communities and society. At the same time, strong emphasis will be placed on developing reading and writing skills using practical materials used for different functions and situations in Japanese.					
DISTRIBUTION OF GRADES					
Tests / Quizzes		30%			
Oral / Aural Skills		30%			
Writing Skills		30%			
Class work & Participation		10%			
Final Examination:					
There will be no final examination scheduled by the Registrar.					
GRADING SCALE					
A+ 97-100%	A 92-96.9	A- 88-91.9	B+ 82-87.9	B 77-81.9	B- 72-76.9
C+ 68-71.9	C 64-67.9	C- 60-63.9	D+ 55-59.9	D 50-54.9	F 0-49.9



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REQUIRED TEXTS

- AN INTEGRATED APPROACH TO INTERMEDIATE JAPANESE [Revised Edition] Textbook by Akira Miura and Naomi Hanaoka McGloin [Japan Times] ISBN Textbook: 978-4-7890-1307-0
- AN INTEGRATED APPROACH TO INTERMEDIATE JAPANESE [Revised Edition] Workbook by Akira Miura and Naomi Hanaoka McGloin [Japan Times]: 978-4-7890-1308-6

RECOMMENDED DICTIONARIES & REFERENCE BOOKS

- A Dictionary of Basic Japanese Grammar by Siichi Makino and Michiko Tsutsui, The Japan Times.
- A Dictionary of Intermediate Japanese Grammar by Siichi Makino and Michiko Tsutsui, The Japan Times.
- Kenkyusha's New Collegiate Japanese-English Dictionary, Kenkyusha.

POLICY:

Attendance

- **You are expected to attend every class.**
- Arrivals more than 10 minutes late will be noted a late arrival and may result on losing a partner to work on the day.
- Missing more than 1/3 classes will results in ZERO participation points.

Assignments

- All assignments must be done by yourself.
- You are required to submit all homework and assignments **at the beginning of the class.** Late submission will result in deduction (5% deduction by 3 pm on the due date, 10% for each day).
- **An email to the instructor on or before the day of absence** is necessary if you intend to hand in your assignment late due to excused absences, such as illness, a serious accident, or personal tragedy. Please note that a doctor's note and/or a written note from you explaining the reason is required to avoid deduction.

Makeups

- It is NOT possible to make up a missed Test and Quiz except in the case that you have a legitimate reason including a serious accident, illness, and so forth. A doctor's note is required for cases of illness.
- **An email to instructor on the day of absence** is necessary to set up a time to take a make-up quiz or test.

[Note] Please bring to the attention of your instructor any problems you may be having in continuing this course so that issues can be dealt with before they became serious.

COURSE EXPECTATIONS

- PLEASE be punctual.
- PLEASE do not eat food, or chew gum in class. These are strictly prohibited behaviors in class in Japan.
- It is YOUR responsibility to keep up with what you have missed during the class (including homework and assignments) from your own absence.
- Please check the class schedule frequently not to miss any upcoming quizzes, tests, and assignments.
- D2L will be used to distribute information. It is YOUR responsibility to check all course related information on D2L.
- Use of cell phones and smart phones is strictly prohibited during class.



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- Use of a computer for taking notes is NOT recommended in this course. Please use a pen (or pencil) and paper (or notebook).
- You are required to preview the vocabulary and the grammar sections of the textbook in advance of each class.
- You are required to practice Kanji on a daily basis.
- You are strongly encouraged to listen to the textbook/workbook CDs on a daily basis to improve your oral and listening skills.
- You are required to complete all the workbook practice in the lesson every time you finish the new lesson in the class.

[Note] Your University email will be used to correspond in this course. Please check your email regularly.

ACADEMIC MISCONDUCT

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:

- a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
- b) parts of the work are taken from another source without reference to the original author;
- c) the whole work (e.g., an essay) is copied from another source, and/or
- d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted." Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

ACADEMIC ACCOMMODATIONS

The student accommodation policy can be found at: ucalgary.ca/access/accommodations/policy.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities ucalgary.ca/policies/files/policies/student-accommodation-policy.



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Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the course instructor.

EMERGENCY EVACUATION ASSEMBLY POINTS

Craigie Hall: Professional Faculties food court (alternate: Education Block food court)
Education Block and Tower: Scurfield Hall atrium (alternate: Professional Faculties food court)
Kinesiology: north courtyard, MacEwan Student Centre (alternate: University Theatres lobby)
For the complete list of assembly points please consult <http://www.ucalgary.ca/emergencyplan/assemblypoints>

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES

Have a question, but not sure where to start?
The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102
Phone: 403-220-3580
Email: ascarts@ucalgary.ca
Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it.

Please see <http://www.ucalgary.ca/secretariat/privacy> for complete information on the disclosure of personal records.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SAFEWALK

To request a Safewalk escort anywhere on campus, 24 hours a day and seven days a week, please call 403-220-5333 or use one of the Help Phones.

Web: <http://www.ucalgary.ca/security/safewalk>



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STUDENT UNION INFORMATION

Representatives and contact details: <http://www.su.ucalgary.ca/home/contact.html>

Student Ombudsman: <http://www.su.ucalgary.ca/services/student-services/student-rights.html>

WRITING ACROSS THE CURRICULUM

Writing skills should cross all disciplines. Students are expected to do a substantial amount of writing in their courses and, where appropriate, instructors can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Centre in the Effective Writing Office (<http://www.efwr.ucalgary.ca/>) can be utilized by all undergraduate and graduate students who feel they require further assistance.