COURSE OUTLINE

INSTRUCTOR: Dr. Ben Whaley
OFFICE LOCATION: Craigie Hall D #425
OFFICE HOURS: Tuesdays and Thursdays, 13:00–14:00, or by email appointment
OFFICE PHONE: (403) 220–3482
E-MAIL: benjamin.whaley@ucalgary.ca

COURSE DESCRIPTION & OBJECTIVES

This course represents the capstone of your Japanese major at the University of Calgary. Congratulations on making it this far – you’re almost there! This is a research-oriented course that will allow you to synthesize your training in Japanese language, literary, and cultural studies and bring it to bear on a specific research topic and research question of your own choosing. The ultimate learning objective for this course is the planning, research, writing, peer revision, and oral presentation of a piece of academic writing of near-publishable quality within the field of Japanese Studies.

This will take the form of a 10 to 15-page (double spaced) research paper written in English with at least eight academic sources (at least two of which must be in 日本語). The argument, analysis, and conclusions of your papers will be disseminated to the class and other interested parties in the form of a 10-minute research showcase presentation (with 5-minute audience Q&A to follow).

Throughout the term, students will learn and practice methods for researching and writing about Japan in an academic context, as well as hold one-on-one directed reading sessions with the instructor to work through primary sources written in Japanese.

LEARNING OUTCOMES

By the end of the course students will be able to:

• Harness their training in Japanese language, literary, and cultural studies to undertake original research
• Plan, outline, write, and revise a 10 to 15-page original research paper in the field of Japanese Studies
• Read, parse, understand, and analyze primary academic source materials written in Japanese
• Provide substantive comments on the work of their classmates through the peer review process
• Succinctly and effectively synthesize their research and present their work to a group of interested academics

ASSIGNMENTS AND DISTRIBUTION OF GRADES

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Weight</th>
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<tbody>
<tr>
<td>Topic Proposal</td>
<td>5%</td>
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<tr>
<td>Paper Proposal</td>
<td>20%</td>
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<tr>
<td>Reading Reports (2@5%)</td>
<td>10%</td>
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(3 possible topic ideas presented in-class)
(proposed thesis, rough outline, and 3 annotated academic sources)
(of 2 Japanese-language sources for directed reading meetings with instructor)
First Draft 10% (a polished and complete draft of your paper and bibliography)
Peer Review 5% (offering feedback on another student’s paper)
Final Paper 30% (10-15 double spaced pages excluding the bibliography with at least 8 sources)
Oral Presentation 20% (10-minute max oral presentation of the research project)

**GRADING SCALE**

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<tr>
<th>Grade</th>
<th>Score Range</th>
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<tr>
<td>A+</td>
<td>90–100</td>
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<tr>
<td>A</td>
<td>85–89</td>
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<tr>
<td>A–</td>
<td>80–84</td>
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<td>B+</td>
<td>76–79</td>
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<td>B–</td>
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<td>C+</td>
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<td>C–</td>
<td>55–59</td>
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<td>D</td>
<td>50–54</td>
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<tr>
<td>Fail</td>
<td>≤ 49</td>
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**REQUIRED AND RECOMMENDED TEXTS**

There are no required texts to purchase from the bookstore. Any required readings or handouts will be circulated by the instructor to the class.

**WEEKLY CLASS SCHEDULE**

**JAN** 13 (M) – Course Introduction
JAN 15 (W) – Why Japanese Studies?
JAN 17 (F) – The Death of Japanese Studies?
JAN 20 (M) – Research Resources in Japanese Studies
JAN 22 (W) – Writing about Japan Academically – Style Guides, Tips & Tricks
JAN 24 (F) – **NO CLASS** (Ben Away)
JAN 27 (M) – **ASSIGNMENT**: Topic Proposals (Group I) in-class
JAN 29 (W) – **ASSIGNMENT**: Topic Proposals (Group II) in-class
JAN 31 (F) – What Makes a Strong Paper Proposal and Research Question?

*During the month of February, we will not hold regular class. Instead, students will meet individually with the instructor in his office (CHD 425) for directed reading sessions to discuss the Japanese-language sources selected for the papers. Please bring your reading reports to the meeting with a brief summary, Japanese language questions, and any points for discussion.*

**FEB** 3 (M) – Directed Reading, Candy (Reading Report I)
FEB 5 (W) – Directed Reading, Dayrit (Reading Report I)
FEB 7 (F) – Directed Reading, Hong (Reading Report I)
FEB 10 (M) – Directed Reading, Liu (Reading Report I)
FEB 12 (W) – Directed Reading, Montilla (Reading Report I)
FEB 14 (F) – Directed Reading, Wu (Reading Report I)
ASSIGNMENT: Paper Proposal due by FEB 14 (FRI) Noon to Ben’s office as hardcopy

FEB 10 (M) – Directed Reading, Candy (Reading Report II)
FEB 12 (W) – Directed Reading, Dayrit (Reading Report II)
FEB 14 (F) – Directed Reading, Hong (Reading Report II)

–READING BREAK–

FEB 24 (M) – Directed Reading, Liu (Reading Report II)
FEB 26 (W) – Directed Reading, Montilla (Reading Report II)
FEB 28 (F) – Directed Reading, Wu (Reading Report II)

MAR 2 (M) – Class Check-Up and Progress Reports
MAR 4 (W) – What Makes a Strong First Draft?
MAR 6 (F) – How Does Academic Writing Differ From Popular Writing?
MAR 9 – 18 – SELF STUDY (Preparation of First Drafts)
MAR 20 (F) – NO CLASS (Ben Away)
MAR 23 (M) – Group Debrief on First Drafts: Challenges and Successes, and Plans for Round 2

ASSIGNMENT: First Drafts due (2 copies) to the instructor and your peer reviewer on MAR 23 (MON) in-class

MAR 25 (W) – What is “Peer Review” and Why is it Important in Academia?
MAR 27 (F) – Optional Drop-in Student Meetings
MAR 30 (M) – Optional Drop-in Student Meetings

APR 1 (W) – NO CLASS (Ben Away)
APR 3 (F) – NO CLASS (Ben Away)

ASSIGNMENT: Email your peer reviewer report and Cc Ben by MIDNIGHT on APR 3 (FRI)

APR 6 (M) – Research Showcase Day I (Liu, Montilla, Wu)
APR 8 (W) – Research Showcase Day II (Candy, Dayrit, Hong)
APR 10 (F) – NO CLASS (University Holiday, Good Friday)
APR 13 (M) – NO CLASS (University Holiday, Easter Monday)
**ASSIGNMENT:** Final Paper due in-class on our last day as a printed hardcopy

**COURSE NOTES**

- While there is no formal attendance policy for this course, regular attendance and in-class participation is expected of all students.
- Students are naturally expected to come to each class having already read any required readings or handouts and prepared to discuss them.
- This course will entail a fair amount of self-study and research in lieu of scheduled class meetings. It is important that students monitor their own progress and keep track of key assignment due dates. Please do not hesitate to contact the instructor or visit office hours if you have any questions or concerns.
- As a general rule assignments are to be submitted in-class as a printed hardcopy. Late or make-up work will not be offered. Students requesting make-up work should provide documentation of their own choosing to the instructor such as a statutory declaration.
- There will be no scheduled final examination for this course.

**ACADEMIC MISCONDUCT**

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:
   a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
   b) parts of the work are taken from another source without reference to the original author;
   c) the whole work (e.g., an essay) is copied from another source, and/or
   d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved. While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.”

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student’s work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

**COPYRIGHT LEGISLATION**

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions
of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

**FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT**
Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see [https://www.ucalgary.ca/legalservices/foip](https://www.ucalgary.ca/legalservices/foip) for complete information on the disclosure of personal records.

**ACADEMIC ACCOMMODATIONS**
It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: [https://www.ucalgary.ca/access/accommodations/policy](https://www.ucalgary.ca/access/accommodations/policy).

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities ([https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf](https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf)).

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

**FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**
Have a question, but not sure where to start?
The Arts Students’ Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students’ Centre is the specific home to:
- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk
Location: Social Sciences Room 102
Phone: 403-220-3580
Email: ascarts@ucalgary.ca
Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students’ Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

**INTERNET AND ELECTRONIC COMMUNICATION DEVICES**
Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

**SUPPORT AND RESOURCES**
A link to required information that is not course-specific related to student wellness and safety resources, can be found on the Office of the Registrar's website: [https://www.ucalgary.ca/registrar/registration/course-outlines](https://www.ucalgary.ca/registrar/registration/course-outlines).