INSTRUCTOR’S NAME: E-mei Wang

OFFICE HOURS: Every Friday after class, and the link is the same as the link to the class.

E-MAIL: ewang@ucalgary.ca (I will respond to e-mails within 48 hs during weekdays)

TELEPHONE NUMBER: 403 220 6816

DESCRIPTION

OBJECTIVES
In this course, students will learn to use Chinese to

1. Describe how long you have known someone, invite someone to go on a date, and make the necessary arrangements to go out with friends.
2. Accept a date courteously or decline a date politely and end a phone conversation politely.
3. Describe your current and ideal living quarters and some common pieces of furniture.
4. State how long you have been living at your current residence, and comment briefly on why a place is or isn’t good for someone.
5. Discuss and negotiate rent, utilities, and security deposits.
6. Name some popular sports, talk about your exercise habits, and discuss your opinions towards various sports, and make some comparisons.
7. Talk about your plans for summer vacation, describe your travel itinerary, airplane tickets and meal request.
8. Check in at the airport, see someone off and greet guests at the airport.
9. Compliment someone on his or her language ability.
10. Ask about someone's health.

OUTCOMES
Upon successful completion of this course, students will be able to use Chinese to make arrangements with friends, properly accept or decline an invitation, describe living quarters and living situations, negotiate rent, make recommendations, talk about popular sports and exercise habits, communicate vacation plan, check in or see someone off at an airport, compliment someone’s language ability and ask about someone's health.

### REQUIRED COURSE MATERIALS

1. Integrated Chinese, Level 1, Part 2 Textbook (Paperback, Simplified & Traditional) 3rd Edition  
   - REQUIRED
2. Integrated Chinese, Level 1, Part 2 Workbook (Paperback, Simplified) 3rd Edition  
   - REQUIRED

Students can obtain the materials through U of C bookstore.

### RECOMMENDED COURSE MATERIALS

1. Integrated Chinese, Level 1, Part 2 Mp3 Audio (Ind.), 3rd Edition
2. Integrated Chinese, Level 1, Part 2 Character Workbook (Paperback, Simplified & Traditional)


Technology requirements for students:

- A computer with a supported operating system, as well as the latest security, and malware updates.
- A current and updated web browser.
- Webcam/Camera (built-in or external).
- Microphone and speaker (built-in or external), or headset with microphone.
- Current antivirus and/or firewall software enabled.
- Stable internet connection

Course notes

- CHIN 303 is a synchronous course. Students are required to be online at scheduled time (i.e. M, W, F, 1:00-1:50 p.m.) through the winter semester Jan. 10 – April 11. Term Break, Feb. 21 – 25, no classes.
- Use D2L for submission of course assignments and assessments, please maintain the confirmation of submission when uploading your file to the D2L drop box.
- Your university email will be used to correspond regarding this course.
- D2L will be used to distribute information. It is the students’ responsibility to check all course related information on D2L.
- Regular attendance is expected. It is the students’ responsibility to inquire on all the information they missed during their absences.
- Tests and timed assessments are to be completed online. The tests will be designed to be completed during the duration of the class time (e.g. a 50-minute class would have a test designed to take no longer than 50-minutes to complete).
Technology requirements for tests are a computer, Chinese keyboard, and stable internet connection.
The due dates for assignments are provided in both the course outline and the course schedule.
Please let your instructor know immediately if you cannot meet the assignment deadlines specified or if you cannot take an assessment at the specified class time, so that the instructor can work with you to consider alternative dates/assessments.
A deduction of 10% of the mark will be applied for a late assignment each day; an assignment will not be accepted after three days from the due day.
Course evaluation is online via D2L.
Recording of lectures are not permitted.
If you have any questions related to this course, please send an e-mail to the instructor, or use office hour.

ASSESSMENT

Quizzes 20%
In the format of D2L Quiz, one attempt, 5 X 4%, duration of 15 minutes. Open book is not allowed.
The dates for the quizzes are Jan. 24 (lesson 16), Feb. 4 (lesson 17), Mar. 2 (lesson 18), Mar. 11 (lesson 19), and Apr. 4 (lesson 20).

Tests 25%
In the format of D2L Test, one attempt, duration of 50 minutes. Test 1 (lessons 16-17, 9%), Test 2 (lessons 18-19, 9%). Test 3 (lesson 20, 7%). Open book is not allowed.
The dates for the tests are Feb. 7 (lessons 16-17), Mar.16 (lessons 18-19), and Apr. 11 (lesson 20).

Oral work 21%
via Zoom, includes Group Presentation, Feb 9 & 11, Interview, Mar. 28 & 30, Individual Speech, Apr. 6 & 8 (3 X 7%).

Compositions 14%
D2L Dropbox, include take-home composition, Feb. 18 and in-class composition, Mar. 25 (2 X 7%), open-book composition, no electronic devices allowed.

Workbook Assignments 10%
D2L Dropbox 5 X 2%. open-book assignments. Answers will be posted on D2L.
The dates for the assignments are Jan. 24 (lesson 16), Feb. 7 (lesson 17), Mar. 2 (lesson 18), Mar. 16 (lesson 19), and Apr. 11 (lesson 20).

Complete and submit on time. For completion only, no marks are provided.

Lab assignments 10%
Online, three attempts, duration of one week each, 1 X 10%
The dates for the lab assignments are Jan. 19 (lesson 16-1), Jan. 26 (lesson 16-2), Feb. 2 (lesson 17-1), Feb. 9 (lesson 17-2), Feb. 16 (lesson 18-1), Feb. 28 (lesson 18-2), Mar. 9 (lesson 19-1), Mar. 14 (lesson 19-2), Mar. 23 (lesson 20-1), and Apr. 8 (lesson 20-2).
There will be no final exam in this course.

### GRADING SCALE

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### INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: [http://www.ucalgary.ca/pubs/calendar/current/k.html](http://www.ucalgary.ca/pubs/calendar/current/k.html)).

**Academic misconduct**

Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.


Additional information is available on the Academic Integrity Website at [https://ucalgary.ca/student-services/student-success/learning/academic-integrity](https://ucalgary.ca/student-services/student-success/learning/academic-integrity)

### INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright ([https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf](https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf)) and requirements of the Copyright Act ([https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html](https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html)) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

### FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see [https://www.ucalgary.ca/legalservices/foip](https://www.ucalgary.ca/legalservices/foip) for complete information on the disclosure of personal records.

### ACADEMIC ACCOMMODATIONS

It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: [https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations](https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations).

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities ([https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf](https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf)).
Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

**FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

Have a question, but not sure where to start?
The Arts Students’ Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students’ Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102
Phone: 403-220-3580
Email: ascarts@ucalgary.ca
Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students’ Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

**INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops, palm tops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

**SUPPORT AND RESOURCES**

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar’s website: https://www.ucalgary.ca/registrar/registration/course-outlines.