INSTRUCTOR’S NAME: Qiuchen Li

OFFICE HOURS: Tu 10:00AM-11:00AM

E-MAIL: qiuchen.li@ucalgary.ca (I will respond to e-mails within 48 hours during weekdays)

TELEPHONE NUMBER: N/A

DESCRIPTION
Basic concepts of the Chinese National Language. Reading and writing of characters, essentials of grammar, basic vocabulary, and oral drills on normal speech patterns.
**Students may be required to complete different requirements if the assessment of their language backgrounds shows that this is appropriate.

OBJECTIVES
In these five lessons, students will learn to use Chinese to exchange basic greetings, introduce themselves with Chinese name, determine whether someone is a teacher or student (L1), employ basic kinship terms, say and write some professions (L2), invite someone to dinner, arrange a dinner date, speak about time and dates, talk about age and birthday (L3), ask about someone’s hobbies, set up plans for the weekend, ask friends out to see a movie (L4), welcome a visitor, introduce one person to another, compliment someone on his/her house, ask for beverages as a guest at someone else’s place, offer beverage to a visitor (L5).

OUTCOMES
Upon successful completion of this course, students will be able to use Chinese to exchange basic greetings, introduce themselves (L1), introduce family members, say and write some professions (L2), tell and speak about time and dates, talk about age and birthday (L3), say and write some basic personal hobbies, find someone to do recreational activities with (L4), welcome and introduce a visitor, briefly describe a visit to a friend’s house (L5).

REQUIRED COURSE MATERIALS


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**RECOMMENDED COURSE MATERIALS**

Chinese/English – English/Chinese dictionary

Pleco

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**TECHNOLOGY REQUIREMENTS FOR STUDENTS**

- A computer with a supported operating system, as well as the latest security, and malware updates.
- A current and updated web browser.
- Webcam/Camera (built-in or external).
- Microphone and speaker (built-in or external), or headset with microphone.
- Current antivirus and/or firewall software enabled.
- Stable internet connection

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**COURSE NOTES**

- Class time is MWRF 12:00-12:50PM.
- Regular attendance is strongly expected. It is the students' responsibility to inquire on all the information they missed during their absences.
- Your university email will be used to correspond regarding this course.
- D2L will also be used to distribute information. It is the students’ responsibility to check all course related information on D2L.
- Please maintain the confirmation of submission when uploading your file to the D2L drop box (if any).
- Tests and timed assessments are to be completed online. Each review test is 50 minutes in length and conducted online. Students can have 75 minutes to complete.
- Technology requirements for reviewed tests are a computer, webcam/camera, and stable internet connection.
- Please let your instructor know immediately if you cannot meet the deadlines specified. The instructor can work with you to consider alternative dates / assessments if there are reasonable excuses.
- A deduction of 10% of the mark will be applied for a late assignment each day; an assignment will not be accepted after three days from the due day.
- For tests, quizzes and assignments due dates, please refer to the weekly schedule (available on D2L).
- Students may be required to complete different requirements if the assessment of their language backgrounds shows that this is appropriate.
- If you have any questions related to this course, please send an e-mail to the instructor, or use office hours.
ASSESSMENT

I.  Oral Work (20%)
   • Group oral performance (10%)  *(notes allowed, but not recommended)*
   • Read aloud (5%)  *(notes allowed, but not recommended)*
   • Oral Exam: Interview (5%)  *(notes not allowed)*

II. Written Work (25%)
   • Take-home composition (7%) (open-book assignments, electronic devices not allowed)
   • In-class composition (7%) (open-book composition, electronic devices not allowed)
   • Workbook and character workbook completion (6%) (open-book assignments, electronic devices not allowed)
   • Lab assignments (5%) (Listening exercise; available on D2L, open-book assignments, electronic devices not allowed)

III. Tests (5 x 8 = 40%)
   • Five review tests – one test for each lesson *(no recourses allowed)*

IV. Quizzes (1.5 x 10 = 15% *(no recourses allowed)*
   • Ten vocabulary quizzes – one quiz for each lesson dialogue *(no recourses allowed)*

The evaluation will be based on the course mark distribution and through the scheduled quizzes, tests, oral work, group presentation, compositions, lab as well as workbook assignments. It will thoroughly exam the learners' accomplishment at the reading, writing, listening, speaking, and understanding of the Chinese language at the given level. The due dates are provided in the course schedule (available on D2L).

GRADING SCALE

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<th>Grade</th>
<th>Percentage</th>
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<td>A+</td>
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<td>92-95</td>
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INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: [http://www.ucalgary.ca/pubs/calendar/current/k.html](http://www.ucalgary.ca/pubs/calendar/current/k.html)).

Academic misconduct

Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity

INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION
Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the Copyright Act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT
Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see https://www.ucalgary.ca/legalservices/foip for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS
It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES
Have a question, but not sure where to start?
The Arts Students’ Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students’ Centre is the specific home to:
- Program advising
- Co-op Education Program
Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

· Arts and Science Honours Academy
· Student Help Desk

Location: Social Sciences Room 102
Phone: 403-220-3580
Email: ascarts@ucalgary.ca
Website: arts.ucalgary.ca/undergraduate.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students’ Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES
Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SUPPORT AND RESOURCES
Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: https://www.ucalgary.ca/registrar/registration/course-outlines.